

OUTSIDE CONTRACTOR POLICY

1. PURPOSE

The Yard Brisbane requires a system for the registration and identification of Outside Contractors on site. This system is designed to provide an efficient method of identification of personnel on site and ensure their induction and compliance with site safety rules. This allows The Yard Brisbane to provide better quality services to our customers and meet the requirements of the QHSE Management system.

2. SCOPE

This Outside Contractor Policy is applicable to all contractors, tenants, customers and crew who work in the marine facility. An Outside Contractor means a business that undertakes any form of work at The Yard Brisbane but does not maintain a permanent tenancy at The Yard Brisbane.

The policy refers to the system whereby the identification and management of contractors TYB ensures compliance with its obligations under the Workplace health and safety act, Environmental protection act, insurance requirements, quality management system and other compliance undertakings.

3. POLICY

Customers are required to notify The Yard Brisbane about all Outside Contractors that they wish to request be allowed access to The Yard Brisbane to undertake works on their vessel or project. If Approved by The Yard Brisbane, each Outsider Contractor is required to undergo a site induction as well as execute an Outside Contractor Agreement.

JMD Park will add to the accounts of the, The Outside Contactor Fee. The Outside Contractor Fee is currently 15% of the gross sales of the Outside Contractor for all activities undertaken by the Outside Contractor on the Customers vessel or project at The Yard Brisbane. This fee is subject to change at the discretion of JMD Park or by negotiation between the parties.

The Customer must make available to The Yard Brisbane information regarding the gross sales of the Outside Contractor within three working days after the end of each calendar month and in any case within five working days prior to the relaunch of the Customers vessel or Project. If the information for the calculation of the Outside Contractor Fee is not available for any month or on relaunch, The Yard Brisbane may make a reasonable estimate of the fee for the relevant period. That estimate is deemed to be the Outside Contractor Fee until conclusive evidence to the contrary is produced by the Customer or the Outside Contractor. The Yard Brisbane will have the right to ask the Outside Contractor directly for the information required to make this calculation.

4. RELATED DOCUMENTS

- P-001 - The Yard Brisbane Integrated Quality, Health, Safety and Environmental Policy
- S-005 – The Yard Brisbane Site Standard – Contractor Management
- F-108 – The Yard Brisbane Outside Contractor Agreement

5. FURTHER INFORMATION

Please direct questions regarding this Policy to our QHSE Officer Paul Welsh on 0417 070 807 or Mark Phelps on 0491233875 or the Main Office on 07 3348 5600.

The Yard Brisbane is committed to providing an environment that is safe, healthy and productive and the environment is protected. We encourage all personnel, tenants and contractors to provide feedback on our documents or any other issues they may find whilst working for us or undertaking work on our premises.